



## **Trinidad & Tobago Police Retirees Association**

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### VISION

“to participate in activities designed to stimulate  
The mental and physical well-being of members”

## **TRINIDAD AND TOBAGO POLICE RETIREES ASSOCIATION**

### **MEMBERSHIP POLICY**

#### **1:00 PHILOSOPHY**

1:01 The Trinidad and Tobago Police Retirees Association is a viable and vibrant Association of Retired Law Enforcement Officers dedicated to improving and sustaining the quality of life of its members by providing support to access healthcare and other essential services offered by the state and which is needed to sustain their lives.

1:02 The Association also provides retirees with a social circle of former Law-Enforcement Officers amongst whom to socialize, to engender and maintain the need for a healthy social environment within which to socialize.

#### **2:00 THE OBJECTIVE**

2:01 The Objective of this policy is to recruit members to the Association who are capable of assisting the Organization in meeting its goals, providing advocacy services and enhancing the image of the Association in its tiered membership structure.

#### **3:00 QUALIFICATION FOR MEMBERSHIP**

3:01 The following persons qualify for membership of the Association:

- persons who have served in the Trinidad and Tobago Police Service including Special Reserve Police Officers, and Supplemental Police Officers, the latter of which shall not be less than fifty-one percent of the membership; ( full

membership)

- spouses and adult children of retired Police Officers and retired civilian employees of the Police Service; (Associate Membership)
- persons who, in the opinion of the Executive, have made significant contribution to the aims and objective of the Association or have distinguished themselves at various spheres of community service and national development ( Honourary membership to be ratified by the general membership)

**4:00 MEMBERSHIP CLASSIFICATION.**

4:01 Membership in the Association is classified as follows:

- a) full membership;
- b) associate membership;
- c) honorary;
- d) life membership

**NB Members holding Associate and honorary membership can attend meetings but are not permitted to vote nor hold office.**

**5:00 MEMBERSHIP RIGHTS AND OBLIGATIONS.**

- Once admitted to membership of the Association, a member will be required to pay a monthly subscription of a sum to be determined by the General Membership from time to time;
- A member shall have the right to attend meetings of the Association and shall have the right to speak on any issue once approved by the chairman of the meeting. The member shall also have the right to vote, hold office in the Association and attend functions of the Association. (the members mentioned at 4:01 (b) & (c) are illegible to vote or hold office);
- A member shall have the right to inspect the Association's books and records having given reasonable notice of such intention to the Executive Committee;
- A member shall have the right to share in any monies or property owned by the Association upon any winding up of the Association;
- A member shall be obligated to pay the monthly subscription as determined by the Membership from time to time. Failure to do so , may result in the member being deemed "un-financial" and liable to suspension from the Association;
- A member is expected to be committed to the ideals, philosophy and objectives of the Association and to do nothing to bring the Association into disrepute;

- A member is expected to be willing to contribute meaningfully to the financial stability and growth of the Association;
- A member shall be prompt and diligent in discharging his/her financial obligation to the Society;
- A member shall diligently uphold the constitution of the Association.

**6:00           TERMINATION OF MEMBERSHIP.**

6:01           Membership may be terminated for the following reasons:

- a) non payment of subscription fees for more than three months;
- b) acting in a manner contrary to the best interest of the Association;
- c) resignation;
- d) suspension.

**7:00           RESTORATION OF MEMBERSHIP.**

7:01           A member's membership may be restored for non- payment of dues if explained to the satisfaction of the Association or if exonerated of any allegation which was the subject of his/her expulsion or as otherwise determined by the general membership.

**8:00           MEMBERSHIP COMMITTEE.**

8:01           There shall be established a membership committee of the Police Retirees Association which shall be comprised of as many persons as may be determined by the executive from time to time;

- a) the Committee shall be entrusted with the vetting of applications for membership in the Association and making recommendations to the Executive for the acceptance or denial of such application;
- b) the Committee shall make recommendations to the Executive for its consideration on any matter dealing with the membership;
- c) the Committee shall make quarterly returns to the Executive Committee in respect of members who are not meeting the requirements set out in the Association's Bye-Laws for the continuance of their membership in the Association;
- d) the members of the Committee shall have the primary responsibility of the recruitment of members to the Association;
- e) the convenor of the membership committee shall be appointed by the Executive from time to time and all correspondence emanating from the committee shall bear his/her signature;

- f) the convener of the membership committee shall promptly bring to the attention of the Executive any matter pertaining to or affecting the membership of the Association;
- g) the Committee shall hold a maximum of two meetings per month for the purpose of transacting the business of the Association. Permission is to be sought from the President for the convening of meetings in excess of those prescribed;
- h) the Committee shall furnish the president, no later than 31<sup>st</sup> October yearly with a report on the status of the membership of the Association. This report shall contain, inter alia the number and names of persons admitted to membership for the financial year together with persons who would have ceased membership with the Association;
- i) the Committee shall make recommendations to the Executive for its consideration for persons to be made Life Members, Associate Members, and Honorary Members in accordance with the Association's Bye-Laws.
- j) Any other duty assigned to it by the Executive / General Membership.

**9:00 APPLICATION FOR MEMBERSHIP.**

9:01 All applications for membership shall be made on the prescribed form obtainable at the offices of the Association and Zonal Chapters. An application shall contain, inter alia, the following information:

- a) a recent colour photograph of the applicant
- b) the name, regimental number, address of the applicant, and national identification card number;
- c) a telephone number and an e-mail address of the applicant;
- d) the date of birth of the applicant;
- e) the date of retirement;
- f) the name, address and identification of the beneficiary;
- g) phone contact of the beneficiary,
- h) fees payable as application fee;
- i) the monthly subscription payable;
- j) the method of payment of the monthly subscription ;
- k) signature and date of application;
- l) the name and regimental number of the recommender of the application;
- m) type of membership applied for e.g. (Full, Associate, or Honorary).
- n) Any other information the Executive may require from time to time.

**10:00 DUE DILIGENCE INVESTIGATION.**

10:01 On receipt of an application for membership, the General Secretary shall cause such application to be delivered to the convener of the membership committee for the purpose of conducting "due diligence" on the applicant.

10:02 The Convenor of the Committee shall furnish the General Secretary in writing promptly with its recommendations in accordance with item 8:01 of the Membership Policy for consideration of the general membership.

**11:00 POST APPLICATION PROCESS.**

11:01 The General Secretary shall promptly place before the general membership all applications for membership which have been vetted by the membership committee together with its recommendations.

11:02 The General Secretary shall inform the applicant in writing whether his/her application is successful and shall furnish the new member with copy of the Bye – Laws and policies of the Association. Membership commences on the date on which the application was approved by the general membership.

For and on behalf of the Executive of the Association.

Mongal Hazarie

General Secretary

Approved at a meeting of the general membership on -----

Mongal Hazarie

General Secretary

Wellington Virgil

President.